Exams off campus

In 2022-2023 remote proctored exams are only available for a select group of students. It is not allowed to use remote proctoring without a valid reason. The following students are eligible for a remote proctored examination:

- Students in (courses of) digital learning programmes.
- The student dean may decide to grant the special facility to take 'exams off-campus (if suited and available)'. A student can request this facility online through Osiris. This facility can provide a solution for students with specific disabilities or circumstances or students with top-level sports status. Please, contact the student dean well ahead of the exams, as you need to indicate this before the exam registration deadline and your request needs time to be processed. After approval, you can tick the off-campus facility in Osiris when registering for exams. Please note, it is the student's responsibility to contact the examiner of the specific examination four weeks in advance. By this means the examiner has time to consult the Examining Board before deciding which alternative can be provided.
- In exceptional cases, when the student would suffer unacceptable study delay due to circumstances for which he is reasonably not accountable for, the Examining Board can allow the student to take a specific (resit) examination in a different way, such as e.g. remote proctored.
- Participants in WUR examinations that are (re-)scheduled off campus due to unforeseen circumstances.
- WUR no longer offers alternatives for on-campus exams due to Covid.

These pages will explain how a **remote proctored digital exam** works:

- 1. Make yourself familiar with the Rules on remote proctored exams
- 2. Check if your equipment and room are prepared
- 3. Train yourself in how to take a remote proctored exam by doing the try-out
- 4. When you have to take the exam follow the login instructions

More information on remote proctoring

Remote proctoring is a way to take an exam online in a secure way. While taking the exam the webcam of your computer and the microphone are used to record you and your surroundings. These recordings are reviewed afterwards, and if there are irregularities or a suspicion of fraud the Examining Board will get in touch with you.

We have made an animation on how a remote proctored exam works @ WUR.

Julia, one of the distance learning master students is talking about her experiences with remote proctored examination in this interview.

Exams off campus Page 1

How do I get help during an exam when something goes wrong?

You are not alone while entering the proctoring process, when you are not able to get through the setup process there is a Contact Support option available within the PSI software.

Problems during the exam

If you encounter any problems during the exam, check the available information by clicking on the button **Contact Support** at the top of the PSI Secure Browser. On the examination support pages you can find last minute information on your exam (when applicable) and the WUR examination support number: +31 317 48 88 81 (or 0317 48 88 81). When you call support your call is registered and the usage of your mobile phone will not be flagged as suspicious.

Cannot find answers to your questions?

More information is available in the <u>Frequently Asked Questions</u>.

Want to know more about remote proctored exams at WUR?

Please visit:

- Rules for remote proctored exams
- Login instructions & tryout exam for a remote proctored exam
- FAQ about remote proctored exams at WUR
- About Privacy

Exams off campus Page 2